

## SUPPLY CHAIN CODE OF ETHICS (CODE)

This Code does not supersede Codes of Ethics that VITA currently has in place, but supplements VITA's Codes of Ethics with the Supply Chain specific standards of practice.

VITA has formally adopted and will abide to the Code in accordance with its governance processes. This policy's intent is to establish the conduct of all VITA staff that are involved with the Supply Chain Activities in accordance with the Code.

This Code will be made available and visible to all VITA staff, as well as to all suppliers and other stakeholders involved with the Supply Chain Activities. This Code will be posted on VITA's website.

### **Ontario Broader Public Sector (BPS) Supply Chain Code of Ethics**

**Goal:** VITA will ensure an ethical, professional and accountable BPS Supply Chain.

#### **I. Personal Integrity and Professionalism**

All VITA staff involved with the Supply Chain Activities will act, and be seen to act, with integrity and professionalism. Honesty, care and due diligence will be integral to all Supply Chain Activities within and between VITA, suppliers and other stakeholders. Respect will be demonstrated for each other and for the environment. Confidential information will be safeguarded. Participants will not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products.

#### **II. Accountability and Transparency**

VITA will ensure that the Supply Chain Activities will be open and accountable. In particular, contracting and purchasing activities will be fair, transparent and conducted with a view to obtaining the best value for public money. VITA will ensure that public sector resources are used in a responsible, efficient and effective manner.

#### **III. Compliance and Continuous Improvement**

VITA will ensure that individuals involved with purchasing or other Supply Chain Activities will comply with this Code of Ethics and the laws of Canada and Ontario. VITA staff involved will continuously work to improve supply chain policies and procedures, to improve its supply chain knowledge and skill levels, and to share leading practices.