

# Vita CLS 2021-2022 Budget

*“Investment in members  
and employees”*



# Vita CLS 2021-2022 Budget:

## *Strategic Priorities*

### Financial Sustainability

*A. Improved financial performance,  
controls & compliance*

- Continue to ensure a Financially stable organization
- Compliance with funding and statutory requirements.
- Facilitate growth & expansion of programs & services
- Improved system efficiency, policies and procedures
- Efficient and effective use of resources.

*B. Strong and effective business  
partnerships with funders.*

- Establish/maintain strong partnerships to secure optimal funding needed to a) support members and b) provide a competitive wage to staff.

# VITA CLS 2021-2022 Budget:

## *Noteworthy, Assumptions, Funding & Approach.*

The current operating climate is one of uncertainty due to COVID19 Pandemic. Full PPE, Social distancing and Realignment of resources were some of the measures implemented to deal with the pandemic.

Assumes that COVID19 Funding and Pandemic pay to PSW/DSW ends and spending on PPE; immaterial.

This Budget assumes a return to normal operations including reopening of Fee for service programs.

MCCSS's on-going funding remains unchanged and new member placements are filled/funded

This budget covers the period; April 1<sup>st</sup> , 2021 to March 31<sup>st</sup> , 2022.

Projections for March 31<sup>st</sup>, 2021 was adjusted for anticipated changes in the upcoming year to develop the 2021-2022 Budget.

VITA CLS  
2021-2022  
Budget:  
Revenues

\$3,574,000 was removed from *Government Funding* to reflect ending of COVID19 support.

\$400,000 annual increase in MCCSS's funding represents new member placements/move.

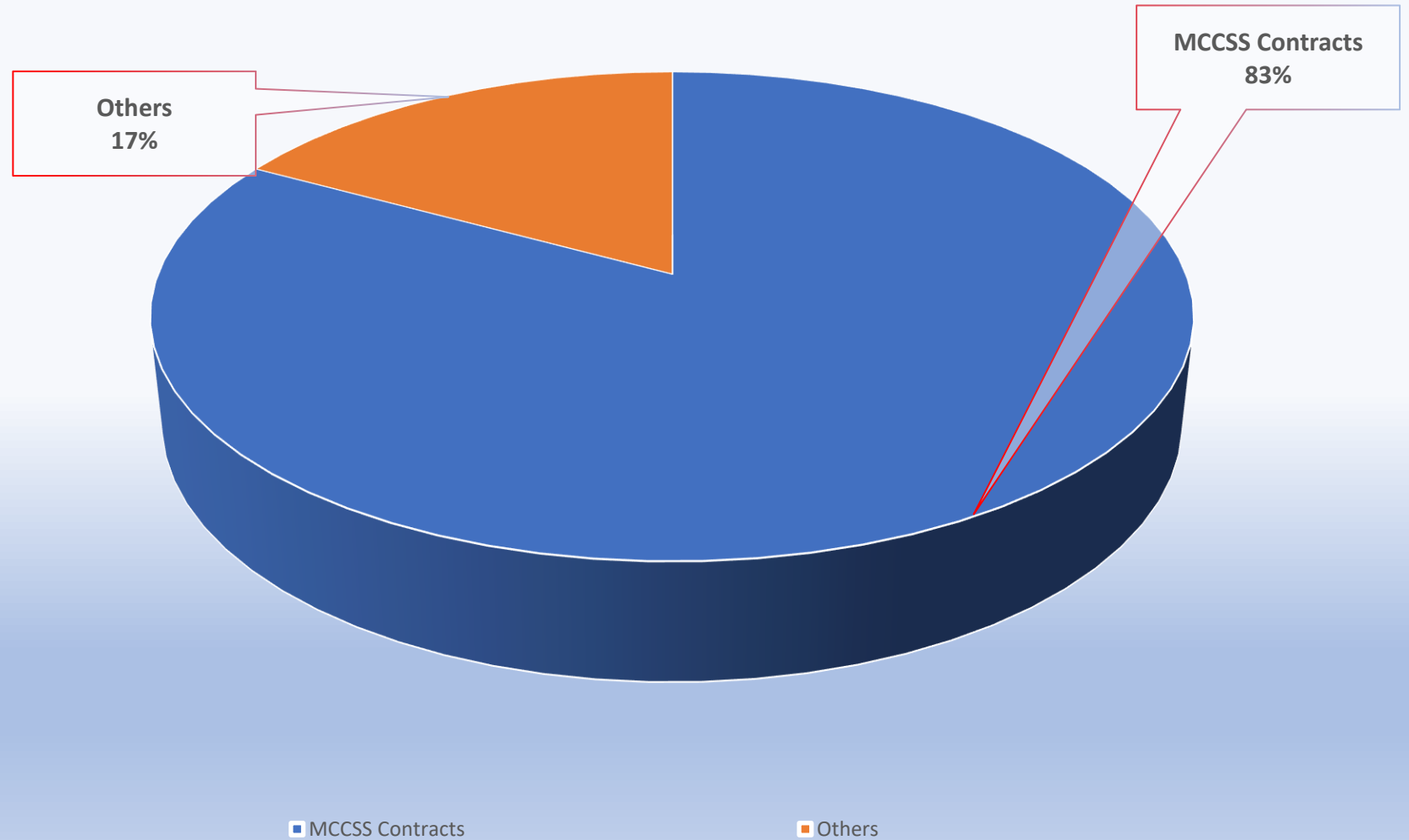
Fee for service revenues of \$954,000 represents reopening of Day and other programs.

Passport and all other revenues changes are expected to have a corresponding impact on expenses.

# VITA CLS 2021-2022

## Revenue (%) Graph presentation

Vita CLS Revenue Sources (%)



VITA CLS  
2021-2022  
Budget:  
*Expenses*

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Pandemic pay of \$2,997,000 funding was eliminated from the budget in anticipation of a normal operating environment.

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Reopening of Day programs, Community outing, New member placement, Union negotiations and staff vacancies, increased Salaries & Wages by \$2,359,000 (net of pandemic pay; \$638,000)

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Transportation and travel increased by \$350,000 to reflect easing of social distancing and normal levels of member travel.

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Client support reduced by \$1,265,000 assuming that PPE costs will be immaterial.

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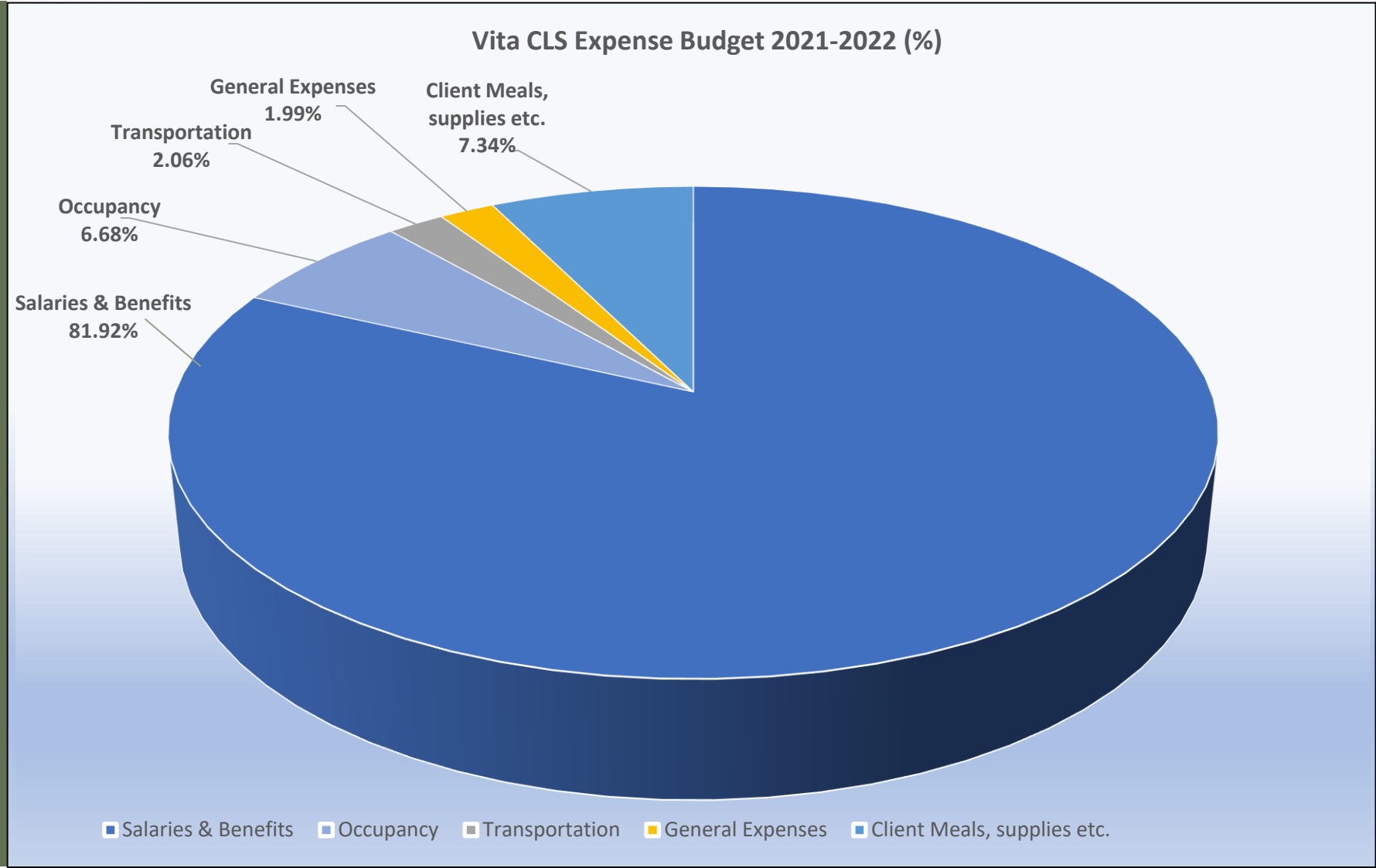
A reduction in Occupancy costs of \$102,000 was due to COVID19 expenses; i.e. electrostatic cleaning, sanitization, etc.

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Administration expenses reduced by \$70,000 to reflect staff training and development returning to normal.

# VITA CLS 2021-2022

## Expenses (%) Graph presentation



# VITA CLS 2021-2022 Budget: Summary



## Revenue

Government Funding  
Other

**Total Revenue**

## Expense

Salaries, Benefits and Temp/Agency  
Transportation and Travel  
Occupancy  
Client Supports  
General and Administrative

**Total Expenses**

**Surplus/(Deficit)**

	2020-21	2021-22	Key Changes Compared to projected March 31st 2021
	March 31st 2021 Projected	Proposed Budget	
Government Funding	\$30,185,044	\$27,010,983	(\$3,174,062)
Other	\$4,588,817	\$5,542,833	\$954,016
<b>Total Revenue</b>	<b>\$34,773,861</b>	<b>\$32,553,815</b>	<b>(\$2,220,046)</b>
Salaries, Benefits and Temp/Agency	\$27,307,738	\$ 26,669,598	\$638,140
Transportation and Travel	\$322,225	\$ 672,225	(\$350,000)
Occupancy	\$2,274,602	\$ 2,172,983	\$101,619
Client Supports	\$3,655,698	\$ 2,390,410	\$1,265,288
General and Administrative	\$578,600	\$ 648,600	(\$70,000)
<b>Total Expenses</b>	<b>\$34,138,861</b>	<b>\$32,553,815</b>	<b>\$1,585,046</b>
<b>Surplus/(Deficit)</b>	<b>\$635,000</b>	<b>\$0</b>	<b>(\$635,000)</b>





# VITA CLS 2021-22 Budget:

## Key changes



### Key Changes

	2021-2022 Compared to projected March 31st 2021 \$ in 000's
<b>Government Funding</b> - Decrease is due to termination of Pandemic funding, net of new vacancies.	(\$3,174)
<b>Contracts &amp; Fee for service</b> Increase is due to re-opening of fee for service programs such as passport and day program	\$954
<b>Labour Cost</b> A) Decrease in Labour cost is due to discontinue of pandemic funding B) Annual increase in budget due to Reopening day programs, and Fee for Service program, New member, union negotiation, 2 % increase for non-union staff, and new hiring cost will be 18% Increase is new to positions and contracts for AL and AG	\$2,997 (\$2,359)
<b>Transportation &amp; Travel</b> Increased in transportation and travel is primarily due members being able to travel	(\$350)
<b>Occupancy</b> Occupancy cost is decreased due to deep cleaning expenses due to pandemic	\$102
<b>Client Support</b> Decreased in members support reflects that PPE expenses is no longer material (net of savings)	\$1,265
<b>General Administration</b> Increased is mainly driven by resumption of staff training and development	(\$70)
<b>Net Increase (Decrease)</b>	(\$635)

